

HOW TO USE A PROMO CODE ON EVENTBRITE

- 1 Visit the event registration page.
- 2 Click the green **tickets** button. The order form will appear.
- 3 On the top left corner of the order form, click the blue words **Enter promo code**.
- 4 Type the promo code. Then click **apply**.
- 5 The discount will automatically apply to your cart. Select the number of tickets you would like. Click the orange **checkout** button to continue to the registration form. Then place your order by entering information for each attendee into the form.

